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The Director of Central Intelligence

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EXECUTIVE OFFICE OF THE PRESIDENT  
NATIONAL SECURITY COUNCIL  
WASHINGTON

January 23, 1953

MEMORANDUM FOR THE NATIONAL SECURITY COUNCIL

SUBJECT: Regular National Security Council Meetings

The President has decided to continue the regularly scheduled meetings of the National Security Council on Wednesdays at 3:30 p.m.. Therefore, it is requested that you set aside this time, with the understanding that you will be advised in advance each week as to whether there will be a meeting.

Attendance at these Council meetings will normally be limited, for the time being, to the statutory Council members, the Chairman, Joint Chiefs of Staff, the Director of Central Intelligence, Mr. Robert Cutler, Administrative Assistant to the President, and the Executive Secretary and his Deputy. Other officials may be invited to attend, on a case-by-case basis, if matters of direct concern to them are involved.

The President has also directed that the first item on each regular Council meeting shall be a weekly briefing on the situation by the Director of Central Intelligence.

*James S. Lay, Jr.*  
JAMES S. LAY, JR.  
Executive Secretary

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cc: The Chairman, Joint Chiefs of Staff  
The Director of Central Intelligence